



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

March 9, 2004

RQ-2

Michelle B. Santos, Treasurer
Committee to Elect Madeleine Z. Bordallo
P. O. Box 1458
Hagatma, GU 96932

Response Due Date:
April 8, 2004

Identification Number: C00369686

Reference: Year End Report (10/1/03 - 12/31/03)

Dear Ms. Santos:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

- Your report contains incorrect Column B figures for Lines 6(a), 6(c), 7(a), 7(b), 7(c), 11(a)(iii), 11(c), 14, 16, 17, 21 and 22 of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from 11/6/02 to 11/2/04. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))
- The beginning cash balance of this report does not equal the ending balance of your October Quarterly report. Please correct this discrepancy and amend all subsequent reports(s) that may be affected by the correction. (2 U.S.C. §434)(b)(7))
- Your report discloses the use of the Post-Election Detailed Summary Page. The Post-Election Detailed Summary Page must only be used for the first report filed after completion of an election cycle. Please amend your report to omit the use of the Post-Election Detailed Summary Page. (11 CFR §§104.2(a) and 104.3)
- Your report fails to include a FEC Form 3Z-1. Form 3Z-1 is used to disclose the total gross receipts of the candidate's authorized committees